

CHORLEY, SOUTH RIBBLE & WEST LANCASHIRE CHILDREN'S PARTNERSHIP BOARD NOTES OF MEETING HELD ON 2 FEBRUARY 2015 AT CHORLEY TOWN HALL, CHORLEY

Present:

Sarah James (CHAIR)	Head of Policy (Public Service Reform)	Chorley Council
Allan Miller	LYOT Service Manager	Lancashire YOT
Mark Gaffney	Director of Neighbourhoods	South Ribble Borough Council
Richard Matthews	LSCB Coordinator	Lancashire Safeguarding Children Board
John Nelson	Head of Leisure & Cultural Services	West Lancashire Borough Council
Debra Wilson	Clinical Lead	Lancashire Care Foundation Trust
Afzal Patel	Performance Officer	Lancashire County Council
Karl Turner	Children's Trust Development Officer	Lancashire County Council
Fiona Grieveson	Headteacher	Kingsbury Special School
Maria Neale	Head of Children's Centres South Ribble	Lancashire County Council
Nighat Parveen	YPS Operations Manager	Lancashire County Council
Cllr Hasina Khan	Member responsible for Health & Wellbeing	Chorley Council
Julie Brown	Headteacher	Longton Primary School
Andrea Smith	CPB District Coordinator	South Ribble Borough Council
Gill Hughes	CPB District Coordinator	West Lancs CVS
Louise Wingfield	CPB District Coordinator	Chorley Council

Apologies:

Cllr Rebecca Noblet	Member responsible for CYP	South Ribble Council
Jean Rollinson	Head of Safeguarding	Chorley, SR & West Lancs CCG
Amanda Jakeman	Employer and Partnership Manager	Jobcentre Plus
Donna Hussain	Community Development Manager	Chorley VCFS Network
Joanne Dann	Assistant Chief Executive	Cumbria & Lancashire Community Rehabilitation Company

1. WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting and invited attendees to introduce themselves.

Apologies for absence were noted as above.

2. ELECTION OF VICE CHAIR

Fiona Grieveson had been nominated as Vice Chair

The Board agreed:

- That Fiona Grieveson be appointed as Vice Chair for the Chorley, South Ribble and West Lancashire Children's Partnership Board

3. NOTES OF MEETING HELD ON 8 DECEMBER 2014 - ACCURACY AND MATTERS ARISING

The Board agreed:

- That the minutes of the meeting held on 8 December 2014 be confirmed as a correct record
- That there were no matters arising not covered on the agenda

3a. NEET

Nighat Parveen provided an update on NEET in each of the three areas; Chorley, South Ribble and West Lancashire. It had been agreed that local Partnership Boards would receive an update on NEET in November, February and June, as these are the times when the NEET figures are most accurate, due to the movement of young people.

Recruitment is currently taking place for three Locality Managers and one will be appointed for each area (Chorley, South Ribble and West Lancs). At present each of the three areas are performing better than the County set target.

The Board agreed:

- That the report be noted.
- That NEET reports will be on the agenda at the meetings of the CSRWL CPB, as indicated above.

4. LANCASHIRE SAFEGUARDING CHILDREN BOARD

Richard Matthews gave an update on the CSE e-learning tool which is a free training package available on the LSCB website or via a link from the Children's Trust website. The training provides a basic Level 1 awareness of CSE and all partner agencies are asked to promote in their organisations, and encourage staff to complete.

Richard also provided an overview of the minutes of the Lancashire Safeguarding Children Board which had been provided with the agenda.

The Board agreed:

- To promote the use of the CSE e-learning tool
- That the minutes of the LSCB be noted.

ALL

5. PREVENTION AND EARLY HELP

The Board discussed the District Prevention and Early Help quarterly update that had been provided with the agenda. It was noted that there are some areas where take up isn't as high, in particular around Parenting Support. There were concerns about how the information was available for partners to access the service, and whether partners were aware of it.

The Board agreed:

- That further detail was required from Early Help Commissioners about the reasons for the low take-up; was this due to level of need or barriers to accessing the service. More clarification around the figures was required.

Alison Walsh /
Laura Davidson

6. DISTRICT PROFILES AND COMMISSIONING

Afzal Patel provided the Board with an update around district scorecards, these will be replaced with a new online system with scorecards linked to maps and priorities. The Board will then be able to request any additional indicators and the team would look into adding them.

The Board agreed:

- That a draft of the planned system would be presented at the next meeting.

7. CHANGES TO WORKING TOGETHER WITH FAMILIES ARRANGEMENTS

A letter received by the Children's Partnership Board had been provided with the agenda. This letter gave an update on the Working Together with Families approach and the changes that are due to take place from April 2015.

The changes would mean that the Board would have some increased responsibilities, and it is hoped that more detail will be available by the next meeting in May. The Board expressed some concerns regarding the expectations and responsibilities with regards to this new role, and hoped that clarification from LCC would soon be available.

8. ACTION PLANNING

Andrea Smith provided an update on further development of the action plan, in particular the Raising Aspirations project. This project would work with Young Enterprise, local schools and local businesses to create employability skills. The role of the CSRWL CPB would be to act as an influencing Board rather than delivery of the project. There are already interested partners and some funding may be available through City Deal.

Contact details would be required from partners for local businesses, primary schools and special schools. It was agreed that it would be useful to use case studies to help advertise the scheme.

ALL

The Board agreed:

- To work together to move this forward before the next meeting.

Andrea Smith

9. UPDATE ON VACANT BOARD POSITIONS

Karl Turner gave an update on the vacant board positions;

- Education Primary – Julie Brown, Headteacher, Longton Primary School
- Education Secondary – Karl meeting with a secondary headteacher to discuss
- Lancashire Probation Trust - Joanne Dann, Assistant Chief Executive, East Division, Cumbria & Lancashire Community Rehabilitation Company
- County Councillor – should hopefully be appointed by next meeting

ACTION BY

10. ANY OTHER BUSINESS

a) Holiday Activities Programme

Each district will receive £2,000, therefore it was agreed that it would be useful to coordinate between the three, and Karl highlighted that he would be happy to meet up to coordinate this.

Karl Turner

11. FUTURE MEETINGS

Monday 18 May 2 – 4pm South Ribble Civic Centre

Coordinators to put together dates for future meetings;

- September - West Lancs
- December - Chorley
- Feb/March - South Ribble

CPB
Coordinators

12. FORWARD PLAN

Agenda items for the next meeting:

- Prevention & Early Help quarterly report; with clarification around figures
- District Profiles and Commissioning; presentation of the draft online system.
- Changes to Working Together with Families arrangements; clarification.
- Further development of the Action Plan; including an update on the Raising Aspirations project.
- Update on vacant board positions.